### ANNUAL SHARED MINISTRY PRIORITIES AGREEMENT

The "Annual Shared Ministry Priorities Agreement" shall be completed annually.

This document is a companion to the "Annual Compensation Agreement" and the "Annual Compensation Table."

#### **INSTRUCTIONS:**

Working together, the Congregation and the Pastor will:

- 1. Identify Pastoral Priorities and rank them.
  - If less than 40% time (less than 18 hours a week), choose 1-3 Pastoral Priorities
  - If 40-70% time (18-30 hours a week), choose 4-5 Pastoral Priorities
  - If more than 70% time (more than 30 hours a week), choose 6-7 Pastoral Priorities
- 2. Identify Congregational Priorities and rank them.

(to see descriptions of fillable PDF fields, hover cursor over field)

PASTOR			CONGREGATION	
Priorities		% of Time # of Hours	Priorities	Rank Order
% of Time (do not exceed 100%)				
OR # of Hours (do not exceed weekly calculated hours)	Total	0.0		

Feel free to use "% of Time" or "# of Hours," whichever makes more sense to you.

## Shared Ministry Priorities may include:

Crisis Pastoral Care; Denominational Work; Discipleship; District Work; Ecumenical Activities; Evangelism; Leadership Development; Ministry in Community; Music Ministry; Organizational Leadership / Administration; Pastoral Care; Preaching; Relating to Various Age Groups within the Church; Teaching; Visitation; Working with Groups; Worship Leadership; Other (specify)

Pastor Date
Board Chair Date

This Agreement of Shared Ministry Priorities has been agreed to on this date by:

Copies: District Executive/Minister, Pastor, Board Chair, Treasurer, Church Clerk

Date

District Executive/Minister (only necessary for initial agreement or for significant changes)

 $\sim$  This agreement is to be renewed annually.  $\sim$ 

## **ANNUAL AGREEMENT OF SHARED MINISTRY PRIORITIES**

#### **Pastoral Priorities**

#### **INSTRUCTIONS:**

- Describe Pastoral Priorities in rank order.
- Enter the percentage of average weekly time or number of hours expected to be spent on each Priority.
- List at least three specific tasks to be completed for each Priority.

(to see descriptions of fillable PDF fields, hover cursor over field)

#### FIRST PASTORAL PRIORITY

DESCRIPTION:
WEEKLY % OF TIME / # OF HOURS:
SPECIFIC TASKS:
•
SECOND PASTORAL PRIORITY
DESCRIPTION:
WEEKLY % OF TIME / # OF HOURS:
SPECIFIC TASKS:
THIRD PASTORAL PRIORITY
DESCRIPTION:
WEEKLY % OF TIME / # OF HOURS:
SPECIFIC TASKS:
•
•

## FOURTH PASTORAL PRIORITY

DESCRIPTION:
WEEKLY % OF TIME / # OF HOURS:
SPECIFIC TASKS:
•
FIFTH PASTORAL PRIORITY
DESCRIPTION:
WEEKLY % OF TIME / # OF HOURS:
SPECIFIC TASKS:
•
•
•
SIXTH PASTORAL PRIORITY
DESCRIPTION:
WEEKLY % OF TIME / # OF HOURS:
SPECIFIC TASKS:
•
•
SEVENTH PASTORAL PRIORITY
DESCRIPTION:
WEEKLY % OF TIME / # OF HOURS:
SPECIFIC TASKS:
•

## **ANNUAL AGREEMENT OF SHARED MINISTRY PRIORITIES**

## **Congregational Priorities**

#### **INSTRUCTIONS:**

- Describe Congregational Priorities in rank order.
- Enter the person or group within the Congregation responsible for each Priority.
- List at least three specific tasks to be completed for each Priority.

(to see descriptions of fillable PDF fields, hover cursor over field)

### FIRST CONGREGATIONAL PRIORITY

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DESCRIPTION:
RESPONSIBLE PARTY:
SPECIFIC TASKS:
SECOND CONGREGATIONAL PRIORITY
DESCRIPTION:
RESPONSIBLE PARTY:
SPECIFIC TASKS:
THIRD CONGREGATIONAL PRIORITY
DESCRIPTION:
RESPONSIBLE PARTY:
SPECIFIC TASKS:

# FOURTH CONGREGATIONAL PRIORITY

DESCRIPTION:
RESPONSIBLE PARTY:
SPECIFIC TASKS:
FIFTH CONGREGATIONAL PRIORITY
DESCRIPTION:
RESPONSIBLE PARTY:
SPECIFIC TASKS:
•
SIXTH CONGREGATIONAL PRIORITY
DESCRIPTION:
RESPONSIBLE PARTY:
SPECIFIC TASKS:
SEVENTH CONGREGATIONAL PRIORITY
DESCRIPTION:
RESPONSIBLE PARTY:
SPECIFIC TASKS:

# EIGHTH CONGREGATIONAL PRIORITY

DESCRIPTION:
RESPONSIBLE PARTY:
SPECIFIC TASKS:
NINTH CONGREGATIONAL PRIORITY
DESCRIPTION:
RESPONSIBLE PARTY:
SPECIFIC TASKS:
TENTH CONGREGATIONAL PRIORITY
DESCRIPTION:
RESPONSIBLE PARTY:
SPECIFIC TASKS:
•
•
• ELEVENTH CONGREGATIONAL PRIORITY
• ELEVENTH CONGREGATIONAL PRIORITY  DESCRIPTION:
DESCRIPTION:
DESCRIPTION:  RESPONSIBLE PARTY:
DESCRIPTION:  RESPONSIBLE PARTY: